

**MORSE WATCHMAN
KEY-PRO
SOFTWARE MANUAL**

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SECTION

I

INTRODUCTION

INTRODUCTION

The Key-Pro software has been designed for complete user capability. It can be setup on one or multiple computers and configured to monitor & program up to 50 KeyWatcher systems. It can be installed on a main computer that will be used as the Master that will perform all functions and also installed on additional computers that can be used for generating reports only.

BASIC GUIDELINES

Some basic guidelines that should be followed when using the Key-Pro Software.

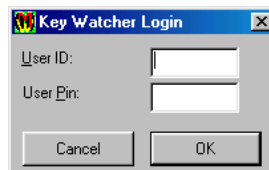
- 1) Notice that some words have a letter with a line under it. This letter with the line under it is used to select that function quickly and is called a hot key. To use any hot keys, simply hold down the **Alt** key and press the letter with the line under it.
- 2) Items that are grayed out (not dark) can be explained as follows:
 - A) Because the item has no purpose at the current time.
 - B) Because the item does not apply to your specific system.

Regardless of the reason, these items cannot be selected when they are grayed out.

- 3) Please keep in mind that some functions require the KeyWatcher to be connected for them to work properly.
- 4) An item highlighted yellow indicates that it has been added or changed in the software but has not yet been updated in the KeyWatcher. An item highlighted gray indicates that it has been deleted in the software but has not yet been updated in the KeyWatcher.
- 5) Items that have been changed at the KeyWatcher will not be updated in the software until the Sync DB to KW has been done. You may also perform the Get DB from KW function, however if changes have been made on the software you will lose this information.
- 6) Items that have been changed on the software will not be updated at the KeyWatcher until the Sync DB to KW has been done. You may also perform the Send DB to KW function, however if changes have been made at the KeyWatcher you will lose this information.
- 7) Some KeyWatchers do not support the Key-Pro software. If your system does not support this program, you may contact your Morse Watchman sales representative for information about upgrading.
- 8) Please keep in mind that the software has a password system that may be turned on or off. This password can be configured in the PC Configuration. The software password is different than the KeyWatcher ID - PIN required to access the KeyWatcher. Certain functions require the user to login to the KeyWatcher.

KeyWatcher Login

When you attempt to perform a function from the software that requires you to access the KeyWatcher, the KeyWatcher Login will appear:



- 1) Enter a user ID - PIN Number that has access to perform the function requested and select **OK**.

SECTION

II

INSTALLATION & CONFIGURATION

INSTALLATION

REQUIREMENTS

Make certain that your system includes the following hardware and software. These are the minimum system requirements to run the Key-Pro Software.

- 1) The computer must be at least a Pentium with a VGA monitor and access to a CD-ROM drive. The computer must also be equipped with Windows 98 or higher, or Windows NT 4.0 or higher.
- 2) The PC must have at least 64 Megabytes of RAM and a hard drive with at least 40 Megabytes free.

INSTALLING KEY-PRO SOFTWARE

To install Key-Pro Software:

- 1) Insert the Installation CD-ROM into your CD-ROM drive. If installation begins automatically, skip to step 5.
- 2) Select **Start** on the Taskbar and then select **Run...**
- 3) The run dialog box will open.

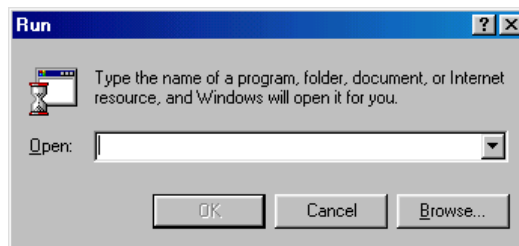


Fig. 1 - Run Dialog Box

- 4) Type d:\setup in the Open: text box (if your CD-ROM drive is not d:\, be sure to designate the proper drive) and press **ENTER**.
- 5) Follow the instructions on the screen, answering any questions regarding the setup of Key-Pro Software.

CONFIGURATION

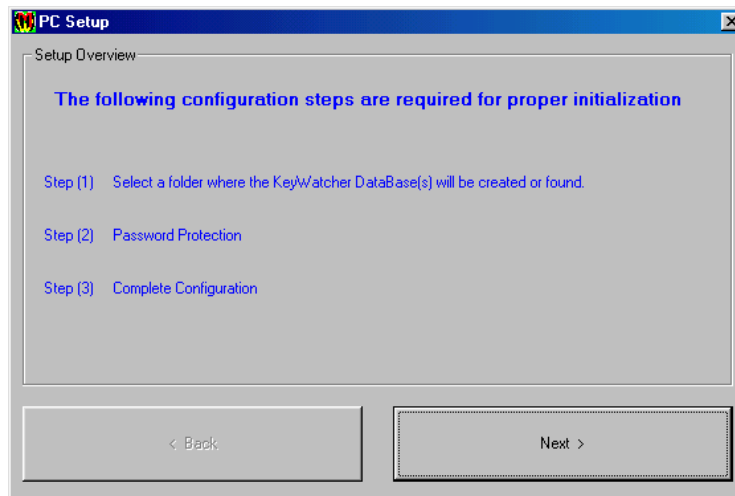
PC CONFIGURATION

The PC **MUST** be configured by the software. This allows passwords and the KeyWatcher Database Directories to be created. The first time the program is started you will be required to Configure PC. The PC Configuration may be changed at anytime. To Configure PC, follow these steps:

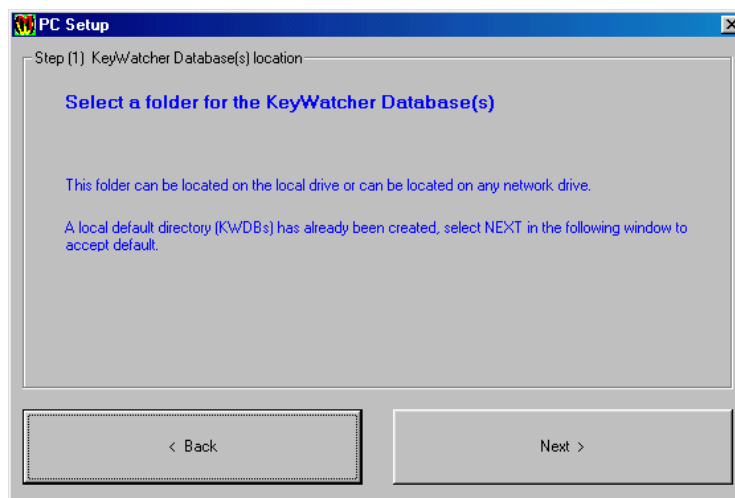
- 1) To execute the program the first time; select start, then select programs, then select Morse Watchmans, and last select the **Key-Pro** icon. The first time the program is started, the following will be displayed:



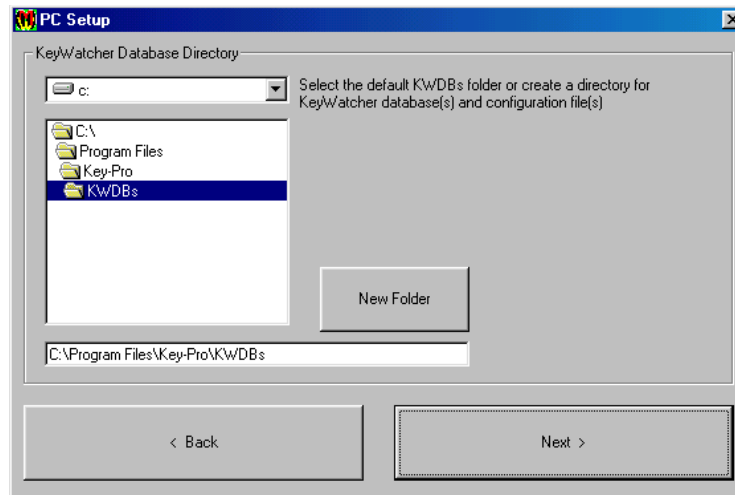
- 2) In order for the software to be configured to work on the computer, Select **OK**. The following will be displayed:



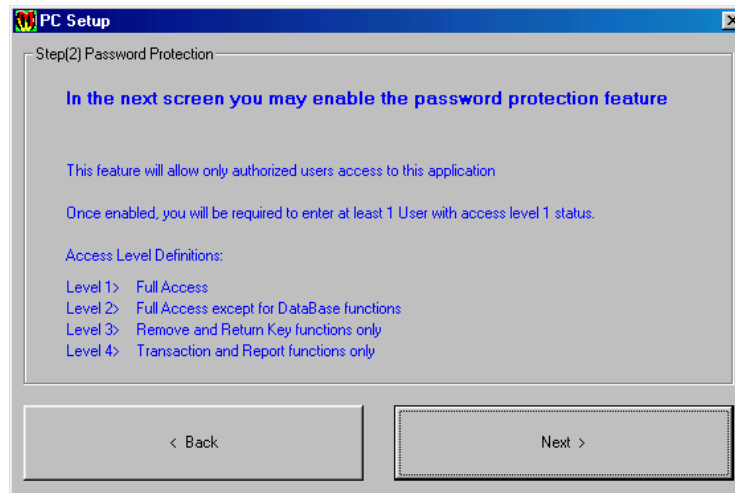
- 3) As explained in the window above, there will be three steps to setup the PC Configuration. Select **Next >**. The following will be displayed:



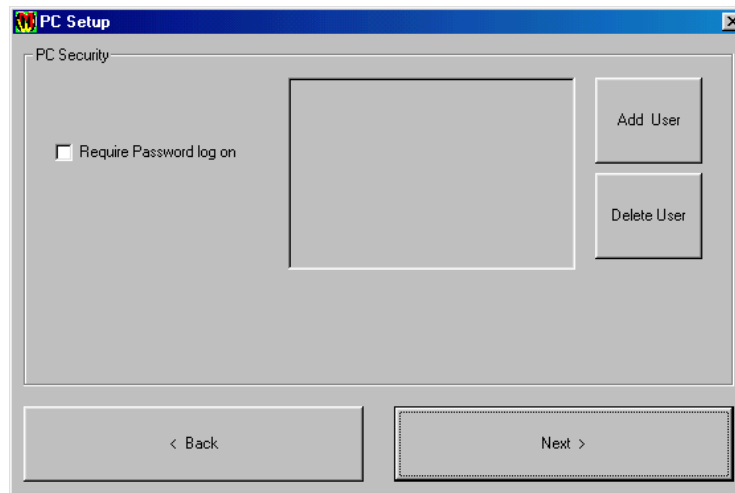
- 4) As explained in the window above, step one is to select a folder for the KeyWatcher Database(s). Select **Next >**. The top of next page displayed:



- 5) The PC Setup window allows the user to select where the KeyWatcher Database(s) will be created. If you plan to have the software installed on multiple computers to allow additional users to generate reports, be sure the directory location can be accessed from each computer. Once you have selected the location, select **Next >**. The following will be displayed:



- 6) As explained in the window above, step two is to setup passwords. Select **Next >**. The following will be displayed:

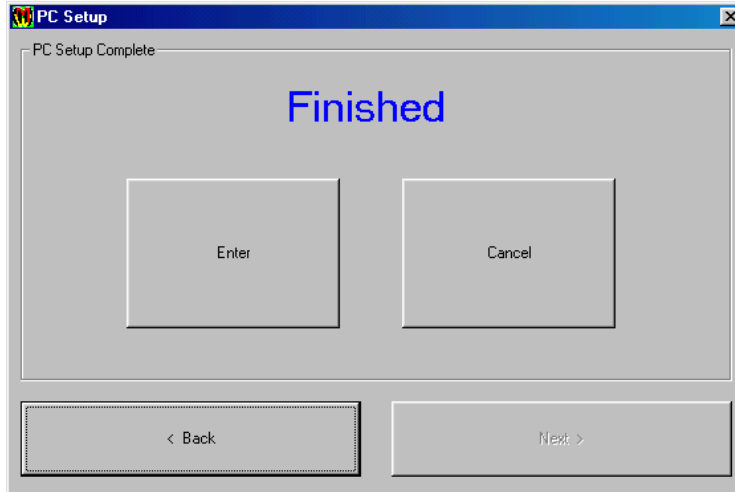


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- 7) This window allows the user to setup the PC Security. If you do not want the software to require a password, select **Next >**. If you would like the software to require a password, add a user, select **Require Password log on** and then select **Next >**. (Please keep in mind that the PC Security is different than the KeyWatcher Login that will be used to access the KeyWatcher.) The following will be displayed:

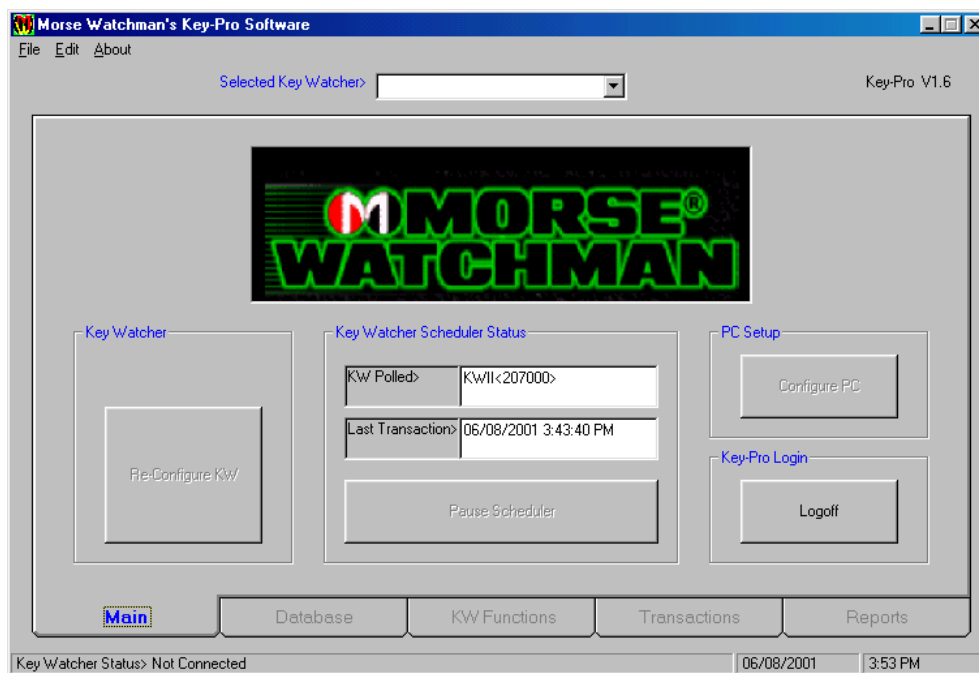
PC SETUP USER ACCESS LEVELS CHART	
LEVEL 1:	Provides the user with complete access to ALL FUNCTIONS. (Programmer)
LEVEL 2:	Allows the user to access KW-Functions, Transactions & Reports.
LEVEL 3:	Allows the user access to KW-Functions Remove Keys & Return Keys ONLY .
LEVEL 4:	Allows the user access to Transactions & Reports.



- 8) Select **Enter** and the setup will be completed. If this is the first time the program has been executed, the following will be displayed:

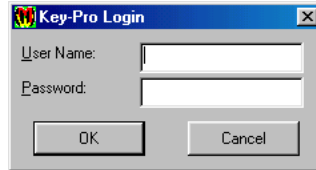


- 9) At this point a KeyWatcher will need to be configured (Page 9). Select **OK** and the Main Window will be displayed:



Key-Pro Login

When you attempt to access the software or change the KeyWatcher selected with PC Security setup to require a password at login, the Key-Pro Login will appear.



- 1) Enter a User Name and Password and select **OK**. The access levels can be defined as follows:

PC SETUP USER ACCESS LEVELS CHART	
LEVEL 1:	Provides the user with complete access to ALL FUNCTIONS. (Programmer)
LEVEL 2:	Allows the user to access KW-Functions, Transactions & Reports.
LEVEL 3:	Allows the user access to KW-Functions Remove Keys & Return Keys ONLY .
LEVEL 4:	Allows the user access to Transactions & Reports.

NOTE: The software has a password system that may be turned on or off. This password can be configured in the PC Configuration.

The software password is different than the KeyWatcher ID - PIN required to access the KeyWatcher. Certain functions in the software require the user to access the KeyWatcher.

ADD NEW KEYWATCHER

Add New KeyWatcher function **MUST** be performed in order for the software to recognize a KeyWatcher. This allows the user to select the KeyWatcher System, Communication Method, and Transaction Gathering frequency. The KeyWatcher may be reconfigured again at anytime. To Add New KeyWatcher, follow these steps:

- 1) Access the **File** menu and select **Add New KeyWatcher**. The following will be displayed:

The dialog box titled "Key Watcher Configuration" has a tab labeled "Select Key Watcher System". It contains two radio buttons: "KW1" and "KWII". Below them are two text input fields: "Enter Key Watcher Name" and "Enter Key Watcher Serial Number". At the bottom are two buttons: "< Back" and "Next >".

- 2) Select whether the KeyWatcher is a **KW1** or **KWII**, Enter the **KeyWatcher Name**, Enter the **KeyWatcher Serial Number**, and then select **Next >**. The following will be displayed:

The KeyWatcher type and serial number can be determined two ways:

- 1) Check the sticker on the inside of the KeyWatcher door.
- 2) Use the Identify function from the KeyWatcher's keypad.
 - A) If the serial number begins with a 3, your KeyWatcher type is KW1.
 - B) If the serial number begins with a 2, your KeyWatcher type is KWII.

The dialog box titled "Key Watcher Configuration" has a tab labeled "Communication Method". It contains three radio buttons: "Direct (Com Port)", "Network (LAN)", and "Modem". The "Direct (Com Port)" option is selected. To its right is a text input field for "Com Port" with the value "0". The "Network (LAN)" option has a text input field for "IP Address" with the value "1.1.1.1". The "Modem" option has two text input fields: "Phone Number" and "Modem Com Port". Below these is a checked checkbox for "Auto-Disconnect". There is an unchecked checkbox for "Hub". Below that are three text input fields for "L1", "L2", and "L3", all with the value "0", followed by the label "Hub Path". At the bottom are two buttons: "< Back" and "Next >".

- 3) The **Communication Method** determines how the Key-Pro software will communicate with the KeyWatcher.

If the KeyWatcher is going to be connected directly to the Com Port on the computer, enter the **Com Port** number and select **Next >**. Skip to step 4.

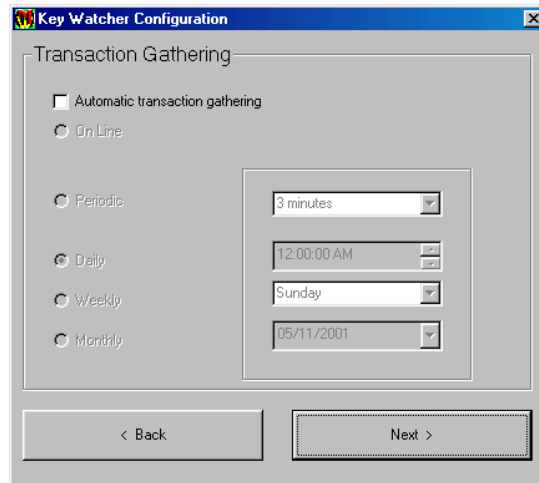
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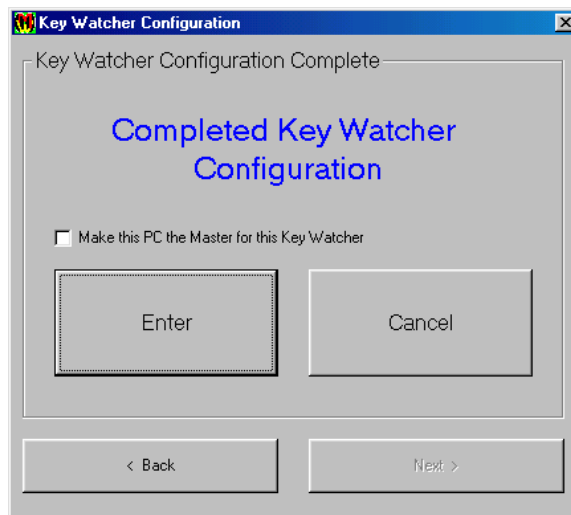
If the KeyWatcher is going to be connected through a **Network (LAN)**, a third party Serial Server device will be required and the computer must be setup for the IP address to be used. Enter the IP address assigned and setup on the computer for the Serial Server device to be used and select **Next >**. Skip to step 4.

If the KeyWatcher is going to be connected through a **Modem**, enter the phone number that is to be dialed and the Com Port the Modem is connected to and select **Next >**. Note: **Auto-Disconnect** should typically be selected. This allows the modem to hang up the line when not in use by the software. Skip to step 4.

If a **Hub** will be used along with any configuration, **Hub** must be selected. Input the port number the KeyWatcher is connected to on the hub in the box labeled L1. If hubs are to be cascaded, L1 can be defined as the first hub (connected to the PC), L2 can be defined as the second hub (connected to L1 or first hub), and L3 can be defined as the third hub (connected to L2 or second hub). Input the appropriate port number in each box when hubs are cascaded together.



- 4) **Transaction Gathering** may be set to Automatically Gather the transactions either “**On Line**” every minute, **Periodic** at certain time intervals, “**Daily**” at a specific time, “**Weekly**” at a specific time, or “**Monthly**” at a specific time. Whether Transaction Gather is set for Automatic Transaction Gathering or not, the user may still **Get Transactions** at anytime manually. After setting Transaction Gathering, select **Next >**. The following will be displayed:



- 5) If this computer is to be used as the Master (programming and gathering transactions), select **Make this PC the Master for this KeyWatcher**. If this computer will be used as an addition to access the database for generating reports for this KeyWatcher, do **NOT** select Make this PC the Master for this KeyWatcher. Select **Enter**.
- 6) At this point the KeyWatcher will be part of the software. In order to start programming the database, you must perform the **Get DB from KW**. This allows the software to obtain the information necessary to begin programming. See page 13 for information about the **Get DB from KW** function.

SECTION

III

Database

CREATING A DATABASE

The following list shows the steps that should be performed in order for you to get started programming a database using your Key-Pro software. This section will explain each of these items in detail. At this point all of your keys should already be added to the KeyWatcher.

- 1) Get a database from the KeyWatcher. Select **Get DB from KW** at the Database window. See page 13.
- 2) Name the keys that have been added to the system. Select the Key you would like to change at the **Database / Keys** window. See page 17.
- 3) Add all of the Time Zones that you will be using. Select Add New Time Zone Period or Duration at the **Database / TimeZones** window. See page 18 & 19.
- 4) Add all of the users that will be accessing the KeyWatcher. Select Add New User at the **Database / Users** window. See page 15.
- 5) Modify all of the groups you intend to use. This item is typically specific to the KeyWatcher II system, however the software has been designed to allow the KeyWatcher I the capability to modify groups. This is useful when adding restrictions. When sending the information to the KeyWatcher, groups will be disregarded by the KeyWatcher I and then discarded from the software. Select the Group number that you want to modify at the **Database / Groups** window. See page 20.
TIP: If you will be giving a user restrictions to a number of keys using the same time zone, you may want to add a group and apply it to that user.
- 6) Add restrictions to the users. Restrictions can be added to any user with restricted keys. Select the User you would like to Add New Restriction for at the **Database / Users** window. See page 21.
- 7) Update the KeyWatcher with the changes that have been made. Select **Send DB to KW** at the Database or Select **Sync DB to KW** at the Database. See page 13 & 14.
- 8) In the back of the KeyWatcher user manual are charts to assist in programming. You should make copies of these pages to help in the process.

DATABASE

The Database window contains items that pertain to the programming of the KeyWatcher. Please keep in mind that the KeyWatcher must be connected to perform some functions. The items in this window are setup with four internal windows: Users, Keys, TimeZones, and Groups. It also contains an additional section called Database Functions that contains items to update the programming in either the KeyWatcher, Software, or both. This section will describe each item. Keep in mind that an item highlighted yellow indicates that it has been added or changed in the software but has not yet been updated in the KeyWatcher. An item highlighted gray indicates that it has been deleted in the software but has not yet been updated in the KeyWatcher.

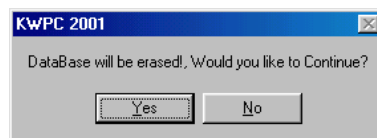
Database Functions

This section allows the programming (Database) to be transferred between the software and KeyWatcher. This can be done by using Get DB from KW, Send DB to KW, or Sync DB to KW.

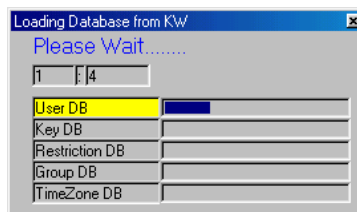
Get DB from KW

This item allows the software to retrieve all the current programming in the KeyWatcher. Follow these steps to **Get DB from KW**:

- 1) Select **Get DB from KW** at the Database window. The following will be displayed:



- 2) If you are not sure, select **No**. Be sure you would like to overwrite the current programming on the computer and then select **Yes**. This **MUST** be performed the first time to obtain the necessary information to begin programming but typically will not need to be done afterward. If **Yes** is selected, the **KeyWatcher Login** will be displayed. (See page 2)
- 3) Enter a User ID and User Pin with access to **Get DB from KW**. The following will be displayed:

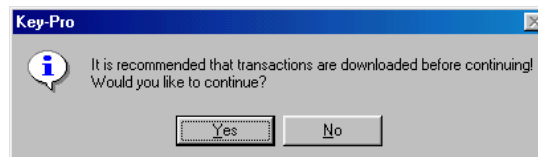


- 4) When the process is complete, you will be able to follow the steps in the Database section for information about programming.

Send DB to KW

This item allows the software to send all the current programming to the KeyWatcher. This function causes all the transactions in the KeyWatcher to be deleted and any changes that may have been made at the KeyWatcher will be discarded. Prior to performing this function you should Get Transactions. This allows all the current transactions to be gathered. Follow these steps to **Send DB to KW**:

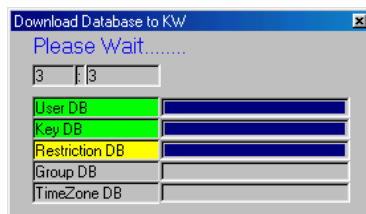
- 1) Select **Send DB to KW** at the Database window. The following will be displayed:



- 2) If you are not sure, select **No**. Be sure you would like to overwrite the current programming in the KeyWatcher and select **Yes**. If **Yes** is selected, the **KeyWatcher Login** will be displayed. (See page 2)

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- 3) Enter a User ID and User Pin with access to **Send DB to KW**. The following will be displayed:



- 4) When the process is complete the window will automatically close.

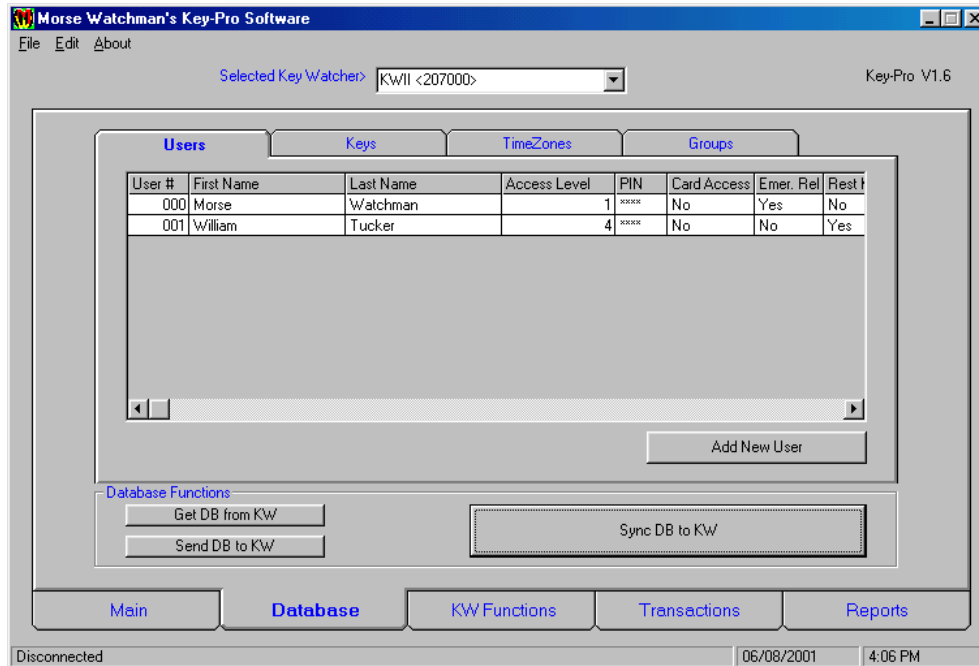
Sync DB to KW

This item allows the programming of both the software and KeyWatcher to be updated. Any changes in the software will be sent to the KeyWatcher and any changes in the KeyWatcher will be sent to the software. Follow these steps to **Sync DB to KW**:

- 1) Select **Sync DB to KW** at the Database window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to **Sync DB to KW**. The changes will be updated. You will not see any action taken by the software.

USERS

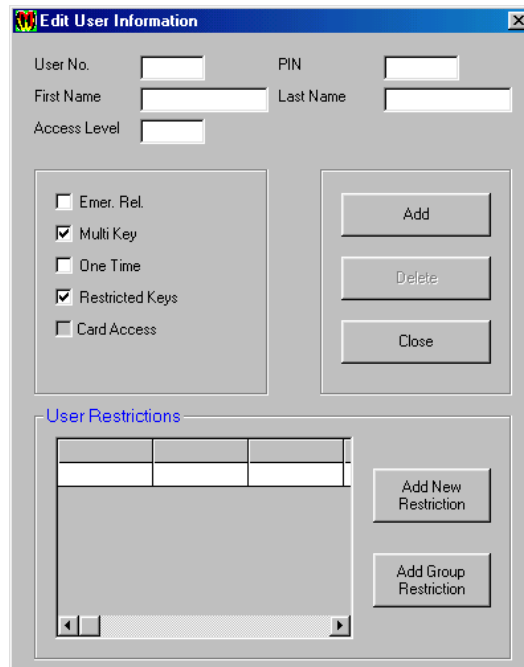
This section allows users to be added, deleted, or edited. To view the Database / Users window, select the Database tab and then select the Users tab. The following will be displayed:



Add New User

This item allows a new user to be added. To Add New User, follow these steps:

- 1) Select **Add New User** at the Database / Users window. The following will be displayed:



- 2) Complete all the fields in the window. When all the information is entered, select **Add**. The charts on the following page describe each item in the Edit User Information Window. Keep in mind that the User No. and PIN will **NOT** be used by the software, these numbers will be used to access the KeyWatcher.

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USER INFORMATION CHART	
User No.	Three digit ID number that will become this users ID code.
PIN	Four digit number that will become this users personal identification number.
First Name	This will appear on all reports and programming as the users first name.
Last Name	This will appear on all reports and programming as the users last name.
Access Level	Determines what functions the user will be able to perform. See user access levels chart below.
Emer. Rel.	Allows user to remove all keys from the system in the event of an emergency, regardless of access. This feature performed at the KeyWatcher. Refer to KeyWatcher User Manual for information.
Multi Key	Determines if the user will be able to have more than 1 key out of the system at any given time. If Mult Key is selected, the user will have Multi Key Access.
One Time	This is an optional feature that allows the programmer to add a "Temporary User". This One-Time User Code would only be good for the removal of keys a single time. Once all the keys that were removed by the One Time user have been returned, the One-Time User Code will be deleted by the system and the user will not be able to access the system with that user code again. This feature may be enabled or disabled on the KeyWatcher I system and must be ordered for the KeyWatcher II system.
Restricted Keys	Determines if a user will have access to all keys in the system at any given time or if they will only be able to access only certain keys. If selected, this user will not have access to any keys until restrictions are added (give users access to certain keys). If not selected, this user will have full access to all current and future keys that are added to the system.
Card Access	This item is specific to the KeyWatcher II and displays whether the user has a card assigned to their User Code. This item only pertains to systems using the Card Reader Interface.

USER ACCESS LEVELS CHART	
ALL ACCESS LEVELS HAVE THE ABILITY TO REMOVE & RETURN KEYS AND GROUPS.	
LEVEL 1:	Provides the user with complete access to ALL FUNCTIONS. (Programmer)
LEVEL 2:	Allows the user to CHANGE PIN . Also allows access to GENERATE REPORTS and ALARMS .
LEVEL 3:	Allows the user to CHANGE PIN .
LEVEL 4:	No additional functions.
LEVEL 5:	Allows the user access to GENERATE REPORTS .

Modify / Delete User

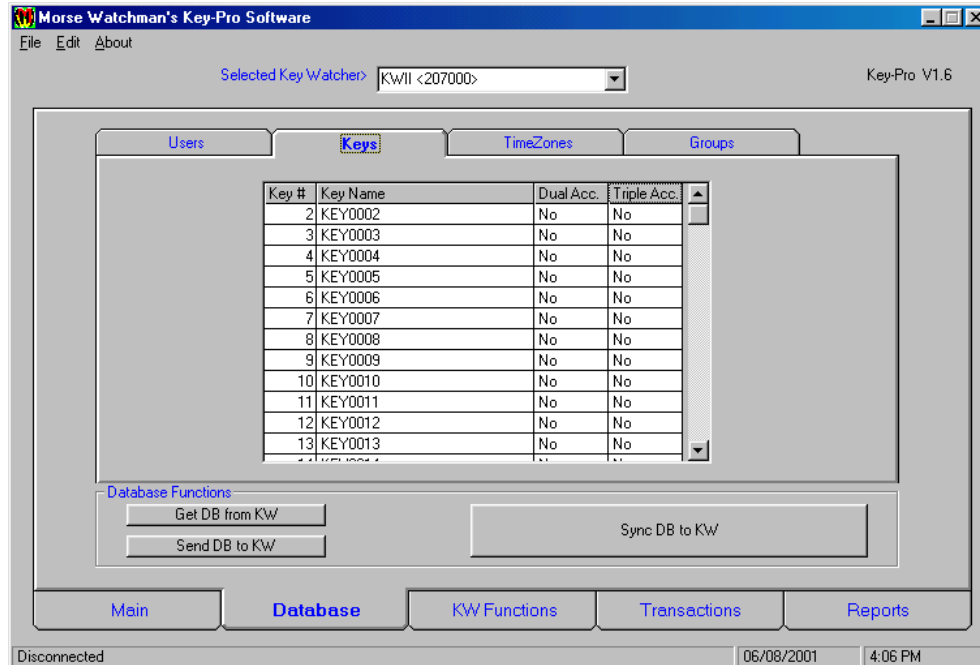
This item allows an existing user to be changed or deleted. To Edit A User, follow these steps:

- 1) Select the User you would like to change or delete at the Database / Users window. The following will be displayed:

- 2) To modify the user, make the necessary changes you want and select **Update**. To delete the user, select **Delete**.

KEYS

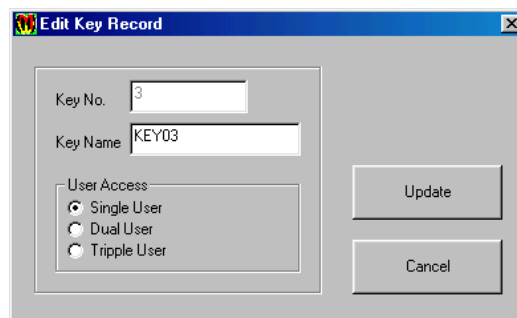
This section allows the key information to be edited. Keep in mind that keys can only be added or deleted directly at the KeyWatcher. To view the Database / Keys window, select the Database tab and then select the Keys tab. The following will be displayed:



Modify Keys

This item allows an existing key to be changed. To Edit A Key, follow these steps:

- 1) Select the Key you would like to change at the Database / Keys window. The following will be displayed:



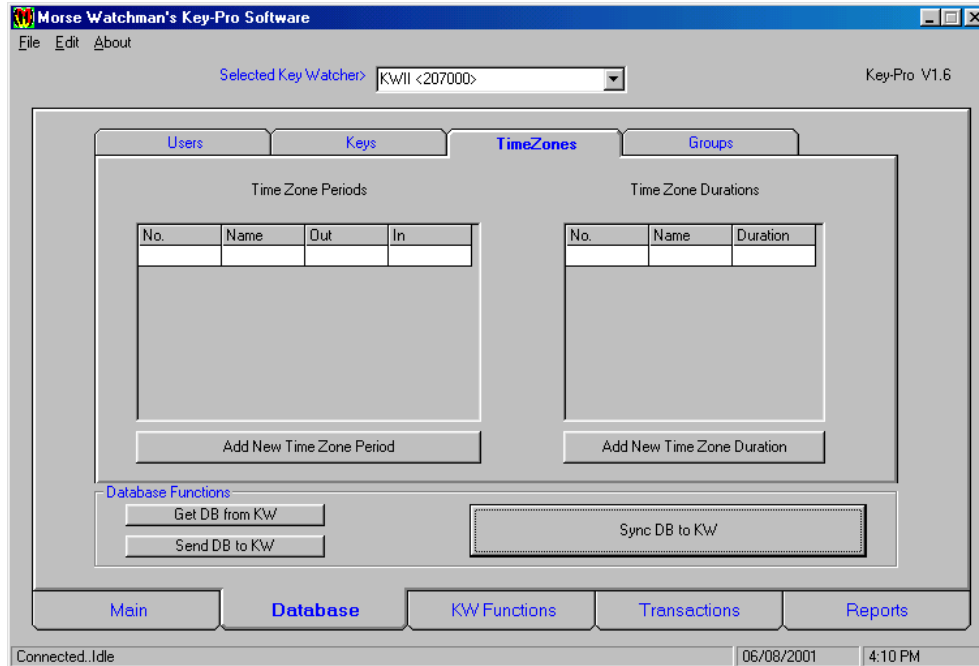
- 2) The Key Name and User Access can be changed. After your changes have been made, select **Update**. The following chart describes the User Access for keys. **Not all systems have the User / Key Access option.**

USER / KEY ACCESS CHART	
Single User	Requires user with access to the key in order for it to be released.
Dual User	Requires either a level 1 user or two users with access levels 2-5 and access to the key in order for it to be released.
Tripple User	Requires either a level 1 user or three users with access levels 2-5 and access to the key in order for it to be released.

Note: For more information regarding the User / Key Access, refer to the KeyWatcher User Manual.

TIME ZONES

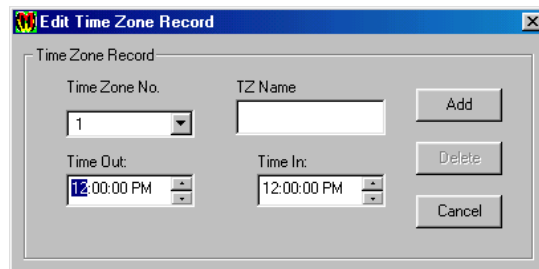
This section allows time zones to be added, deleted, or edited. A time zone is used when restricting a user from keys between a set of times. There are two types of time zones that can be programmed. The first is a specific time period which allows the user to select the start and end time that the key may be out. The second is a duration which will allow the user to have a key out for a certain length of time. The KeyWatcher allows you to store 24 specific time zones and 3 duration time zones. To view the Database / TimeZones window, select the Database tab and then select the TimeZones tab. The following will be displayed:



Add New Time Zone Period

This item allows a new time zone period to be added. Up to 24 time periods may be added (1-24). To Add New Time Zone Period, follow these steps:

- 1) Select **Add New Time Zone Period** at the Database / TimeZones window. The following will be displayed:



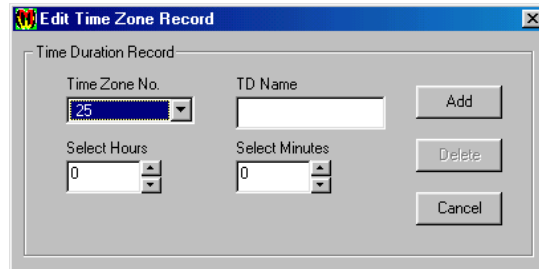
- 2) Complete all the fields in the window. When all the information is entered, select **Add**. The chart below describes each item in the Edit Time Zone Record (Period) Window.

TIME ZONE PERIOD	
Time Zone No.	Number that will be used to identify the Time Zone.
TZ Name	Name that will be used to identify the Time Zone.
Time Out:	Time designated that a key can be removed.
Time In:	Time designated that a key must be returned.

Add New Time Zone Duration

This item allows a new time zone duration to be added. Up to 3 time durations may be added (25-27). To Add New Time Zone Duration, follow these steps:

- 1) Select **Add New Time Zone Duration** at the Database / TimeZones window. The following will be displayed:



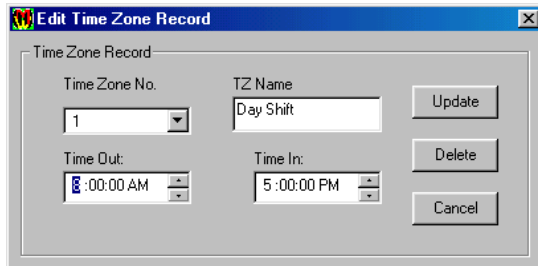
- 2) Complete all the fields in the window. When all the information is entered, select **Add**. The chart below describes each item in the Edit Time Zone Record (Duration) Window.

TIME ZONE DURATION	
Time Zone No.	Number that will be used to identify the Time Zone.
TZ Name	Name that will be used to identify the Time Zone.
Select Hours	Hours designated that a key can be out of the system.
Select Minutes	Minutes designated that a key can be out of the system.

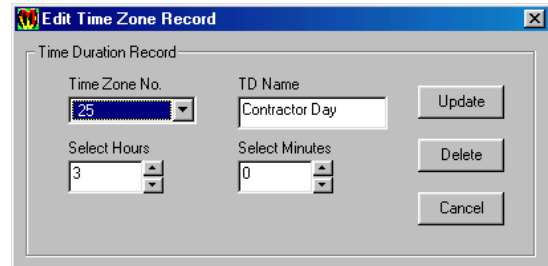
Modify / Delete Time Zone

This item allows an existing time zone to be modified or deleted. To Edit A Time Zone, follow these steps:

- 1) Select the Time Zone you would like to modify or delete at the Database / TimeZones window. One of the following will be displayed:



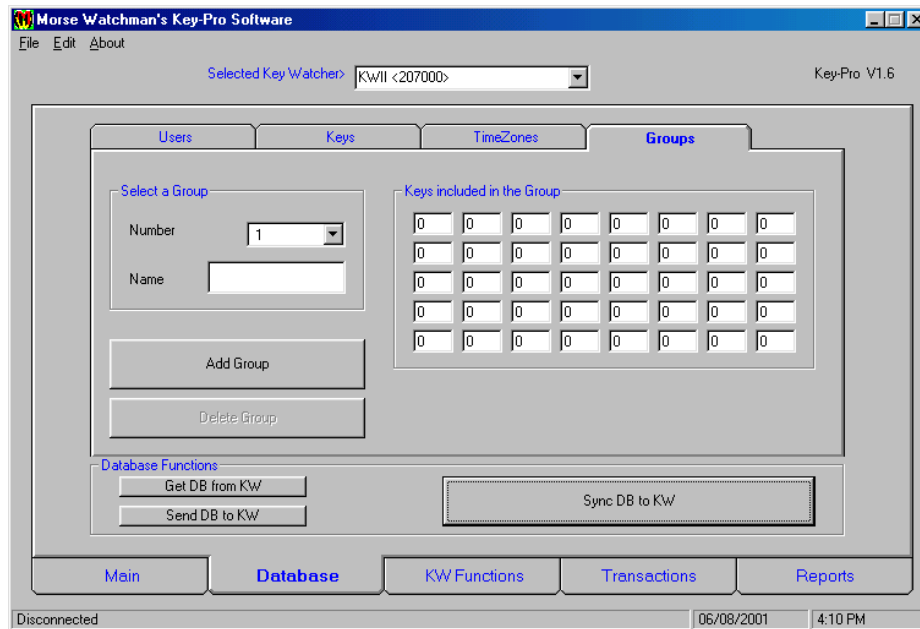
OR



- 2) To modify the Time Zone, make the necessary changes and then select **Update**. To delete the time zone, select **Delete**.

GROUPS

This section allows groups to be added. A group consists of multiple keys that are assigned by the programmer. This item is typically specific to the KeyWatcher II system, however the software has been designed to allow the KeyWatcher I the capability to add groups. This is useful when adding restrictions. When sending the information to the KeyWatcher, groups will be disregarded by the KeyWatcher I and then discarded from the software. The software is capable of storing 99 groups. Each of these groups may be customized for up to 40 keys. The KeyWatcher II allows groups to be removed either by all keys or releasing only the next available key in the group (See group release type in the KeyWatcher II User Manual for more information). To view the Database / Groups window, select the Database tab and then select the Groups tab. The following will be displayed:



Add Group

This item allows a Group to be Added. 99 groups can be added. To Add a Group, follow these steps:

- 1) Select the Group number that you want to Add at the Database / Groups window.
- 2) Enter each key number that will be in the Group.
- 3) Select **Add Group**.

Modify Group

This item allows a Group to be Modified. To Modify a Group, follow these steps:

- 1) Select the Group number that you want to Modify at the Database / Groups window.
- 2) Modify each key number that will be in the Group.
- 3) Select **Update Group**.

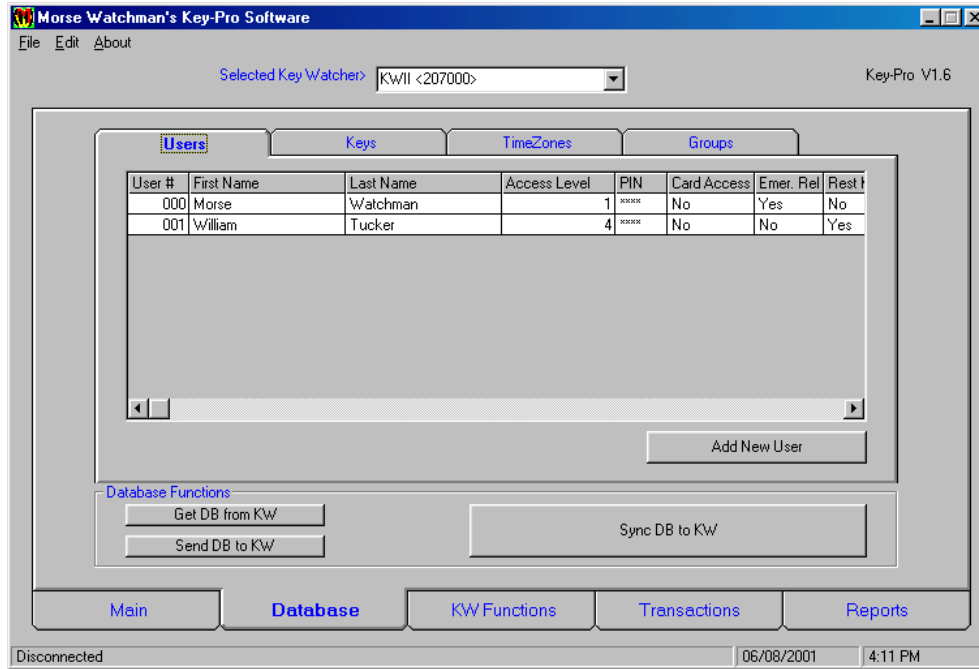
Delete Group

This item allows a Group to be deleted. To Delete a Group, follow these steps:

- 1) Select the Group number that you want to Delete at the Database / Groups window.
- 2) Select **Delete Group**.

RESTRICTIONS

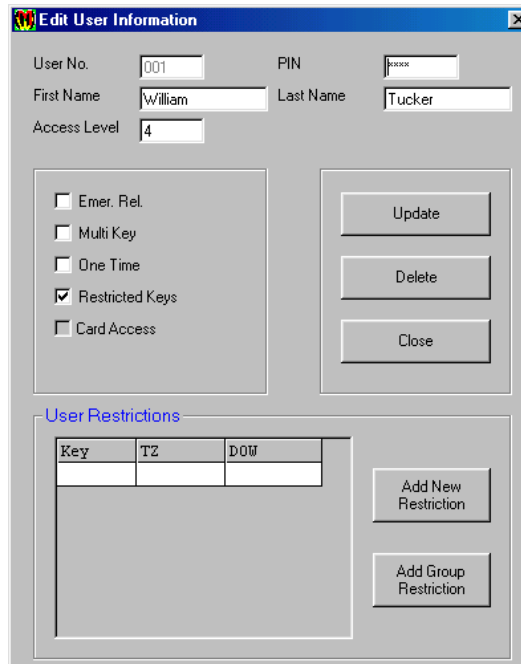
This section allows keys to be assigned to a user. When a user is programmed into the system, there is an option that asks if keys will be restricted (See adding users). If this item was selected, then the user has no access to any keys at all. Please note that your Time Zones must be defined before you can select one. The maximum number of user restrictions that can be added is 25,000. To add user restrictions access the Database / User window. Select the Database tab and then select the Users tab. The following will be displayed:



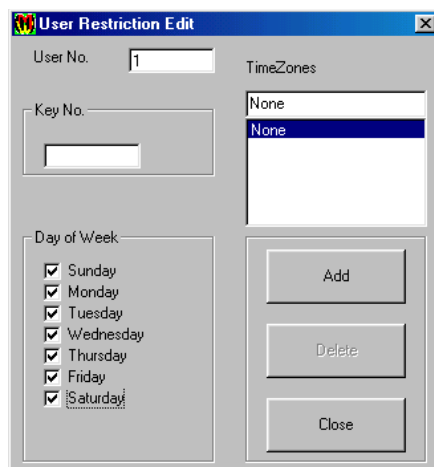
Add New Restriction

This item allows a key to be assigned to a user. To Add New Restriction, follow these steps:

- 1) Select the User you would like to **Add New Restriction** for at the Database / Users window. The following will be displayed:



- 2) Restricted Keys must be selected to Add New Restriction. Select **Add New Restriction**. The top of the next page will be displayed.



- 4) Complete all the fields in the window. When all the information is entered, select **Add**. The chart below describes each item in the User Restriction Edit Window.

USER RESTRICTION EDIT	
User_ID:	Three digit ID number that is this users ID code.
Key Number	Number of the key this user will be able to access.
Time Zones:	Time Zone designated that this key can be removed.
Day of Week	Days designated that this key can be removed.
Alarm Relay	Determines if the alarm outputs will be activated for this user / key restriction. Does not apply to KeyWatcher II.

- 5) If you would like to add restrictions, select **Add New Restriction** and return to step 2. When you have completed adding restrictions, select close.

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Add Group Restriction

This item allows a group of keys to be assigned to a user. To Add Group Restriction, follow these steps:

- 1) Select the User you would like to **Add Group Restriction** for at the Database / Users window. The following will be displayed:

Edit User Information

User No. 001 PIN XXXX

First Name William Last Name Tucker

Access Level 4

☐ Emer. Rel.
☐ Multi Key
☐ One Time
☒ Restricted Keys
☐ Card Access

Update
Delete
Close

User Restrictions

Key	TZ	DOW

Add New Restriction
Add Group Restriction

- 2) Restricted Keys must be selected to Add Group Restriction. Be sure that groups are defined prior to attempting to Add Group Restriction. Select **Add Group Restriction**. The following will be displayed.

User Restriction Edit

User No. 001 TimeZones None

Group Number

Day of Week:
☒ Sunday
☒ Monday
☒ Tuesday
☒ Wednesday
☒ Thursday
☒ Friday
☒ Saturday

Apply
Close

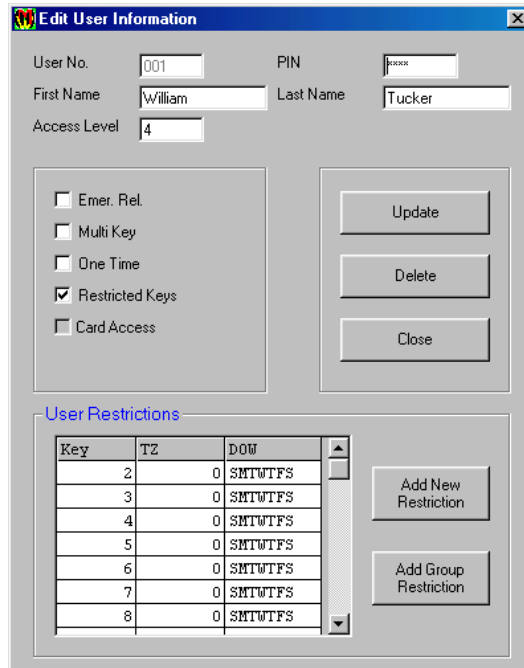
- 3) Complete all the fields in the window. When all the information is entered, select **Apply** and return to step 2. The chart below describes each item in the User Restriction Edit Window. When you have completed adding restrictions, select close.

USER RESTRICTION EDIT	
User_ID:	Three digit ID number that is this users ID code.
Group Number	Group number that contains keys this user will be able to access.
Time Zones:	Time Zone designated that the keys in this group can be removed.
Day of Week	Days designated that the keys in this group can be removed.
Alarm Relay	Determines if the alarm outputs will be activated for this user / group restriction. Does not apply to KeyWatcher II.

Modify / Delete Restriction

This item allows a key restriction to be changed. To Modify / Delete Restriction, follow these steps:

- 1) Select the User you would like to **Modify / Delete Restriction** for at the Database / Users window. The following will be displayed:



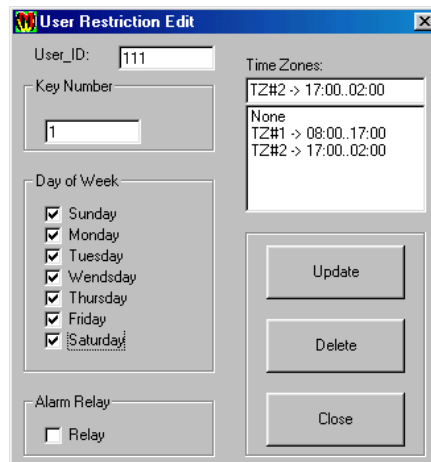
The 'Edit User Information' dialog box contains the following fields and controls:

- User No.: 001
- PIN: 1000
- First Name: William
- Last Name: Tucker
- Access Level: 4
- Checkboxes: Emer. Rel., Multi Key, One Time, ☒ Restricted Keys, Card Access
- Buttons: Update, Delete, Close
- Section: User Restrictions
- Table:

Key	TZ	DOW
2	0	SMTWTFS
3	0	SMTWTFS
4	0	SMTWTFS
5	0	SMTWTFS
6	0	SMTWTFS
7	0	SMTWTFS
8	0	SMTWTFS

- Buttons: Add New Restriction, Add Group Restriction

- 2) Select the restriction that you would like to Modify / Delete. The following will be displayed. When you have completed Modifying / deleting restrictions, select close.



The 'User Restriction Edit' dialog box contains the following fields and controls:

- User_ID: 111
- Key Number: 1
- Day of Week: ☒ Sunday, ☒ Monday, ☒ Tuesday, ☒ Wednesday, ☒ Thursday, ☒ Friday, ☒ Saturday
- Alarm Relay: ☐ Relay
- Time Zones: TZ#2 -> 17:00..02:00, None, TZ#1 -> 08:00..17:00, TZ#2 -> 17:00..02:00
- Buttons: Update, Delete, Close

- 3) To Modify the restriction make the necessary changes to all the fields in the window and select **Update**. To Delete the restriction, select **Delete**. Return to step 2.

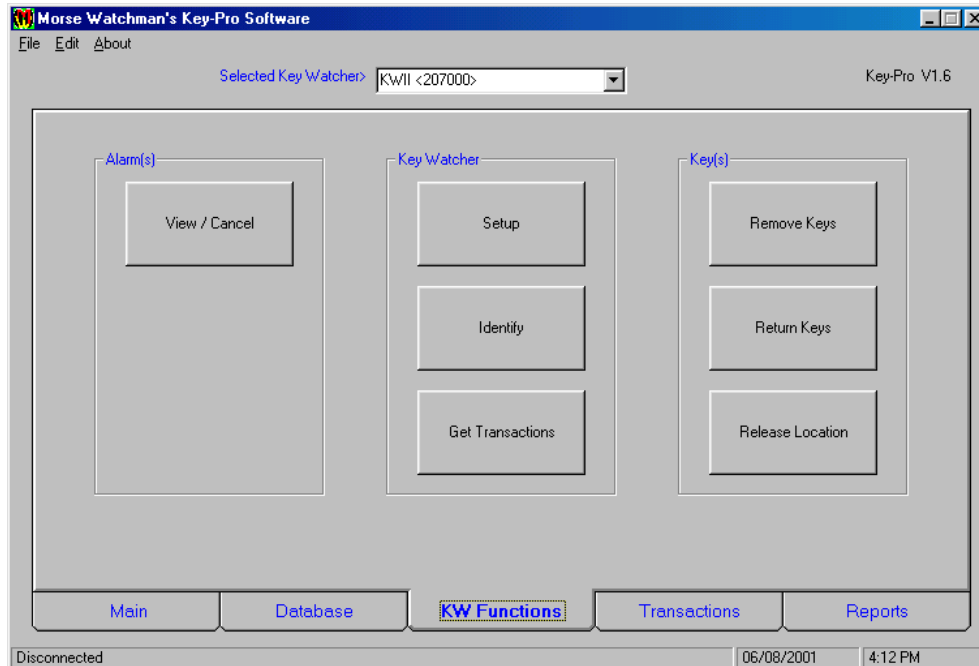
SECTION

IV

KW FUNCTIONS

KW FUNCTIONS

The **KW Functions** window contains items that are in direct use with the KeyWatcher. Please keep in mind that the KeyWatcher must be connected to the computer while performing these functions. The items in this window are setup in three categories: Alarm(s), KeyWatcher, and Key(s). This section will describe each item.



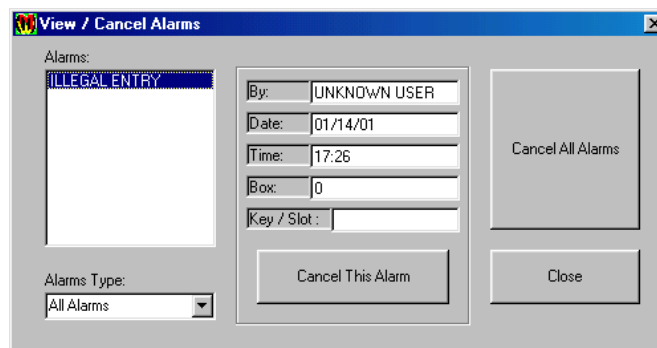
ALARM(S)

This section contains one item; View / Cancel alarms.

View / Cancel

This item allows a user with access level 1 or 2 to View / Cancel alarms that have been triggered at the KeyWatcher. To View /Cancel an alarm, follow these steps:

- 1) Select **View / Cancel** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with proper access. The following will be displayed:



- 3) Each alarm will be listed in alarms list and can be individually selected to view specific information pertaining to that alarm. Alarms can be canceled individually or all at once. If you do not want to cancel any alarms, select **Close**. To view a specific alarm type only, select it in the Alarm Type field.

Note: Invalid Key and Shorted Key alarms can only be canceled at the KeyWatcher.

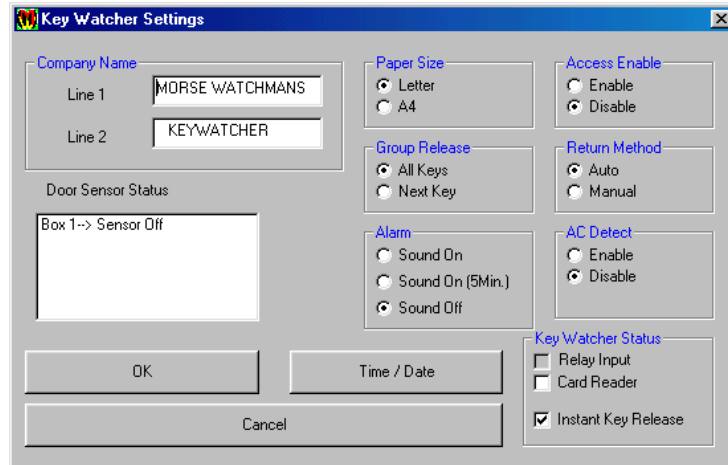
KEYWATCHER

This section contains the Setup, Identify, and Get Transactions functions.

Setup

This item allows a user with access level 1 to change settings in the KeyWatcher. Each setting will be described in this section. To access Setup, follow these steps:

- 1) Select **Setup** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with proper access. The following will be displayed:



- 3) The following describes each item in the KeyWatcher Settings window.

Company Name

This item allows the user to change the Company Name on the top and bottom line of the display on the KeyWatcher. Each line can be up to 16 characters and is automatically centered.

Door Sensor Status

This item shows the current setting for the Door Sensor(s) on the KeyWatcher. The door sensor cannot be set from the software. To set the Door Sensor, refer to your KeyWatcher User Manual.

Paper Size

This item allows the user to set the paper size that will be used when the KeyWatcher prints directly to a printer. Letter (8.5 x 11) is the standard in the United States and A4 is the standard in Europe.

Access Enable

This item can either be enabled or disabled. When the Access Enable feature is Enabled, the KeyWatcher will allow 3 attempts at entering an appropriate user code. If an improper access code is entered three times consecutively, the KeyWatcher will sound an alarm and disable the keypad for four minutes.

Group Release

This item is specific to the KeyWatcher II system and can be set to either All Keys or Next Key. When a user removes a group at the KeyWatcher with the Group Release set to All Keys, each available key the user has access to will be released. When a user removes a group at the KeyWatcher with the Group Release set to Next Key, ONLY the next available key the user has access to will be released.

Return Method

This item is specific to the KeyWatcher II system and can be set to either Auto or Manual. When a user returns keys with the Key Return Method set to Auto, the user will be prompted to enter the number of keys to be returned. The KeyWatcher will then determine which box the keys will be returned. When a user returns keys with the Key Return Method set to Manual, the user will be prompted to enter the box number the keys will be returned. Single box systems with the Key Return Method set to Manual do not require box number.

Alarm

This item is specific to the KeyWatcher II system and allows the alarm sound to be set. It can be set to either Sound On, Sound On (5 Min.), or Sound Off. When an alarm is triggered at the KeyWatcher, The alarm sound setting will determine how the system responds.

AC Detect

This item can either be enabled or disabled. When the AC Detect is Enabled, the KeyWatcher will trigger an alarm when AC Power is lost.

KeyWatcher Status

This item is specific to the KeyWatcher II system and allows the user to view whether or not the system has the Relay Input, Card Reader, or Instant Key Release features enabled or disabled. The Card Reader and Instant Key Release features may also be enabled or disabled. For more information pertaining to these items, refer to your KeyWatcher II User Manual.

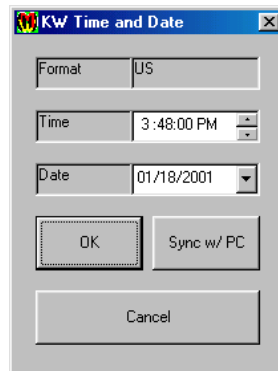
Time / Date

The following will be displayed when the **Time / Date** button is selected. Set the time & date and select **OK** or simply select **Sync w/ PC** and then select **OK**. The Date Format cannot be set from the software but will be displayed.

US (MM/DD/YYYY)

European1 (DD/MM/YYYY)

European2 (YYYY/MM/DD)

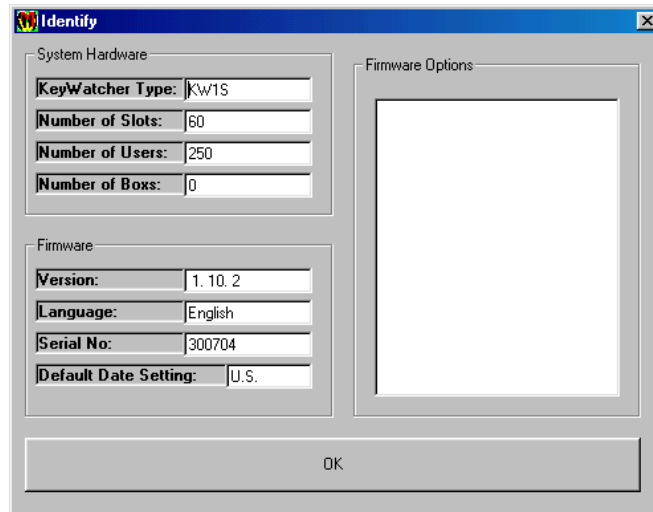


- 4) Once all of the items in the KeyWatcher Settings window are set to your preference, select **OK**.

Identify

This item allows a user with access level 1 to view the System Hardware, Firmware, and Firmware options in the KeyWatcher. To access the Identify function, follow these steps:

- 1) Select **Identify** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with proper access. The following will be displayed:

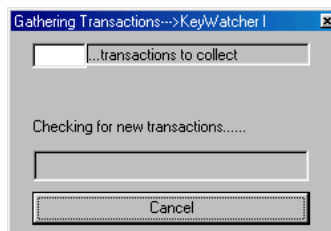


- 3) When you have finished viewing the Identify window, select **OK**.

Get Transactions

This item allows the Key-Pro software to access the KeyWatcher and gather all transactions since the last time transactions were gathered. The transactions that are gathered will be able to be viewed in the Transactions window. To Get Transactions, follow these steps:

- 1) Select **Get Transactions** at the KW Functions window. The following will be displayed:



- 2) When the software has finished gathering transactions the Gathering Transactions window will close.

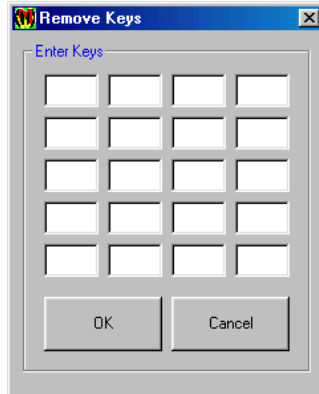
KEY(S)

This section contains the Remove Key, Return Key, and Release Location features.

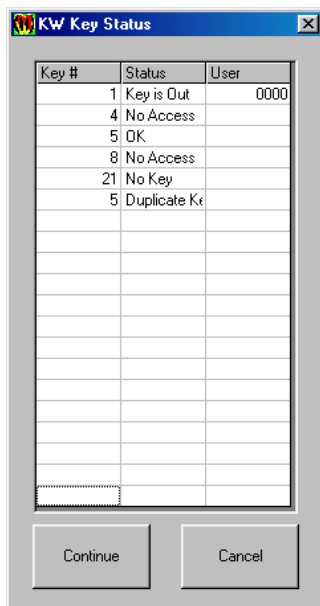
Remove Keys

This item allows a user to remove keys from the KeyWatcher using the software. To remove keys using the software, follow these steps:

- 1) Select **Remove Keys** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to the keys that are to be removed. The following will be displayed:



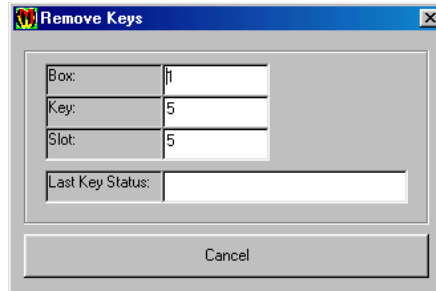
- 3) At this screen, enter the key numbers that are going to be removed and then select **OK**. The following will be displayed: (Description of items provided.)



Key #	Indicates number of key requested.
-------	------------------------------------

Status	Possibilities of a key when requested to be removed through the PC software.
OK	Valid key and can be removed.
No Access	Valid key but cannot be removed by the user requesting it due to access privileges.
Key is Out	Valid key but is currently out of the system.
No Key	This is not a valid key. No such key.
Duplicate	This occurs if the same key is requested to be removed at Remove Keys windows.

- 4) To continue the remove keys process, select **Continue**. To cancel the remove keys process, select **Cancel**. The top of the next page will be displayed:



The 'Remove Keys' dialog box contains the following fields:

Box:	1
Key:	5
Slot:	5
Last Key Status:	

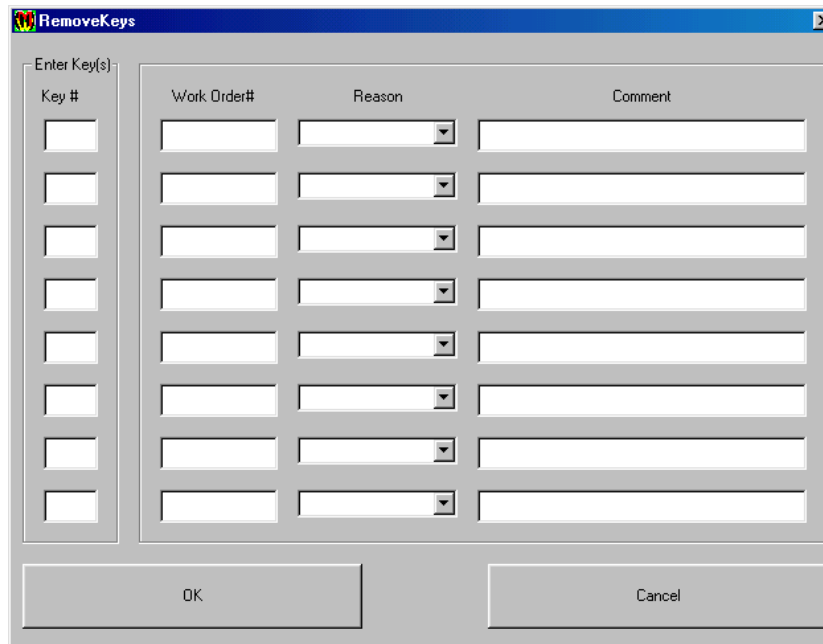
At the bottom is a 'Cancel' button.

- 5) The Remove Keys window above will indicate the box, key, and slot number to which the keys will be removed and display the Last Key Status. Once the remove keys process has finished the window will automatically close.

Remove Keys (With Optional Notes Enabled)

This item allows a user to remove keys from the KeyWatcher using the software. In addition to the keys being removed the user will be able to apply “Notes” as to why the key was removed. To remove keys using the software with notes enabled, follow these steps:

- 1) Select **Remove Keys** at the KW Functions window (with notes enabled). The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to the keys that are to be removed. The following will be displayed:



The 'RemoveKeys' dialog box features a table for entering key removal details:

Enter Key(s)	Work Order#	Reason	Comment
Key #			

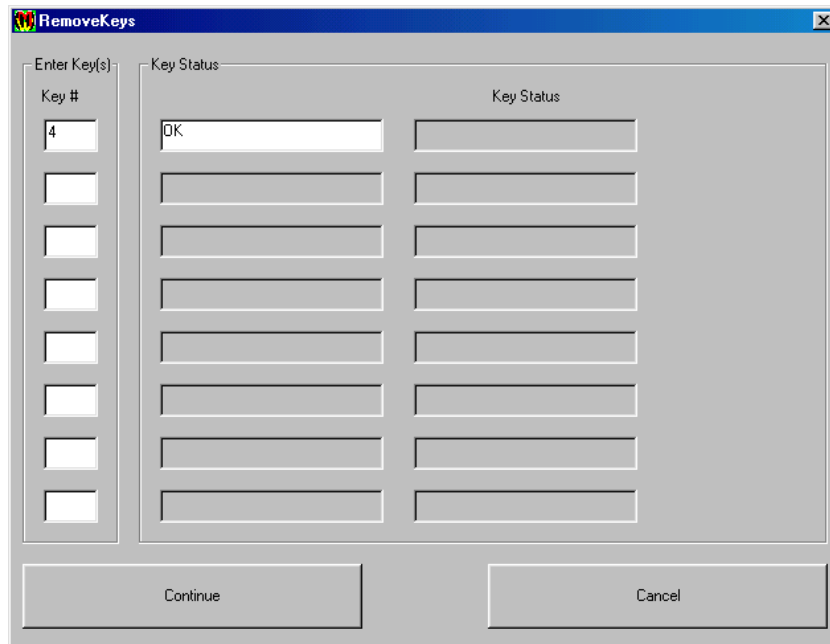
At the bottom are 'OK' and 'Cancel' buttons.

- 3) At this screen; enter the key numbers that are going to be removed, a work order #, select a reason, enter a comment, and then select **OK**. The top of the next page will be displayed: (Description of items provided.)

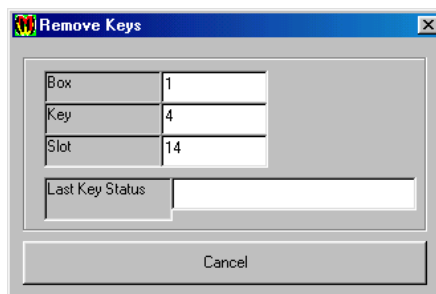
Key-Pro User Manual

Key #	Indicates number of key requested.
--------------	------------------------------------

Status	Possibilities of a key when requested to be removed through the PC software.
OK	Valid key and can be removed.
No Access	Valid key but cannot be removed by the user requesting it due to access privileges.
Key is Out	Valid key but is currently out of the system.
No Key	This is not a valid key. No such key.
Duplicate	This occurs if the same key is requested to be removed at Remove Keys windows.



- 4) To continue the remove keys process, select **Continue**. To cancel the remove keys process, select **Cancel**. The following will be displayed:



- 5) The Remove Keys window above will indicate the box, key, and slot number to which the keys will be removed and display the Last Key Status. Once the remove keys process has finished the window will automatically close.

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Return Keys

This item allows a user to return keys to the KeyWatcher using the software. To return keys using the software, follow these steps:

- 1) Select **Return Keys** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to return keys. Depending on the key return method selected (See KW-Functions - Setup), one of the following will be displayed:



(A) Manual Key Return



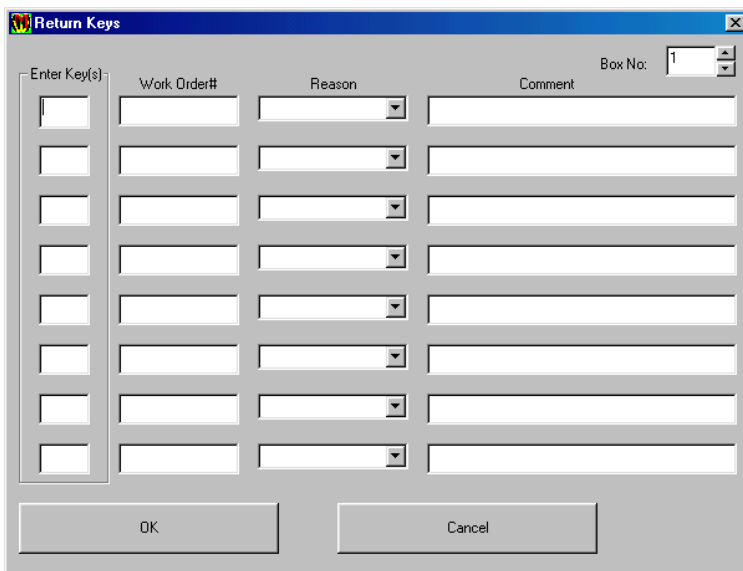
(B) Automatic Key Return

- 3) (A) Select the box number that you want keys to be returned to and select **OK**.
(B) Select the number of keys to be returned and select **OK**.
The KeyWatcher will prompt for the user to open the door and return keys. The window will close when the process is finished.

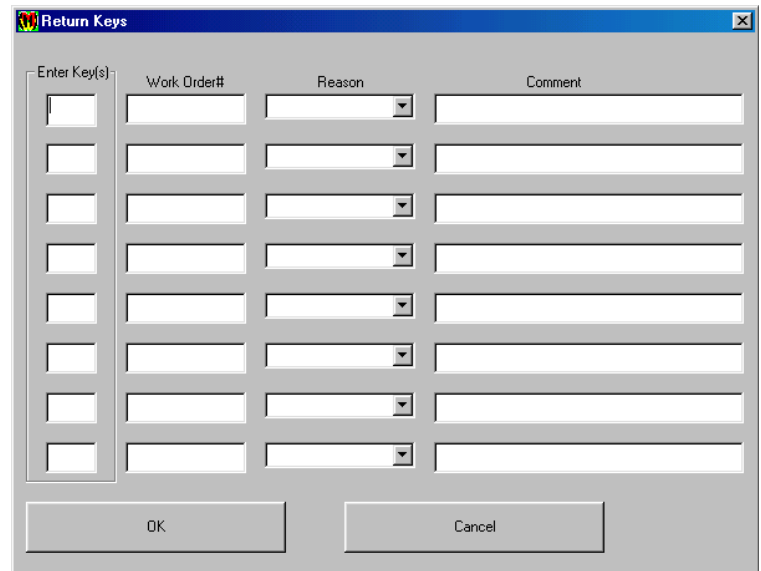
Return Keys (With Optional Notes Enabled)

This item allows a user to return keys to the KeyWatcher using the software. In addition to the keys being returned the user will be able to apply “Notes” regarding the key return. To return keys using the software with notes enabled, follow these steps:

- 1) Select **Return Keys** at the KW Functions window (with notes enabled). The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to return keys. The following will be displayed:



(A) Manual Key Return



(B) Automatic Key Return

Continued on the top of the next page.

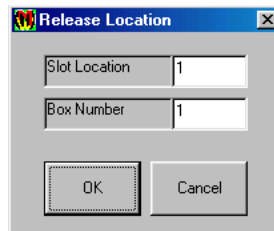
Key-Pro User Manual

- 3) (A) Select the box number that you want keys to be returned to, enter the key numbers that are going to be returned, a work order #, select a reason, enter a comment, and then select **OK**.
(B) Enter the key numbers that are going to be returned, a work order #, select a reason, enter a comment, and then select **OK**.
The KeyWatcher will prompt for the user to open the door and return keys. The window will close when the process is finished.

Release Location

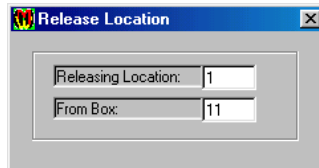
This item allows a user to release a specific location in a specific box at the KeyWatcher using the software. To release a location using the software, follow these steps:

- 1) Select **Release Location** at the KW Functions window. The **KeyWatcher Login** will be displayed. (See page 2)
- 2) Enter a User ID and User Pin with access to the release location function. The following will be displayed:



A screenshot of a software dialog box titled "Release Location". It contains two input fields: "Slot Location" with the value "1" and "Box Number" with the value "1". At the bottom, there are two buttons: "OK" and "Cancel".

- 3) Select the slot location and box number that you want to be released and select **OK**. The KeyWatcher will prompt for the user to open the door and the location will be released. The following will be displayed and then close automatically.



A screenshot of a software dialog box titled "Release Location". It contains two input fields: "Releasing Location:" with the value "1" and "From Box:" with the value "11".

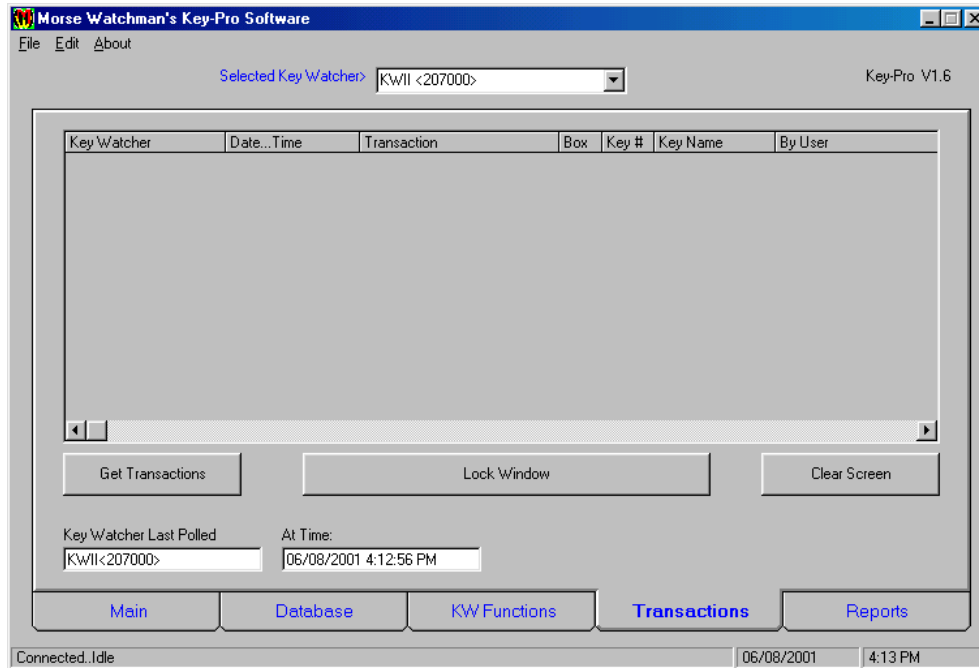
SECTION

V

TRANSACTIONS

TRANSACTIONS

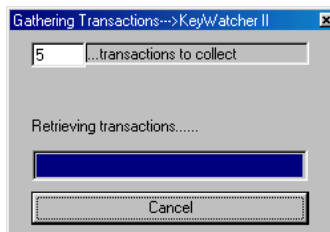
The Transactions window allows the transactions gathered to be viewed. The user may also choose Get Transactions, Clear Screen, and Lock Window. The window also indicates which KeyWatcher and the time it was last polled. This section will describe each item.



Get Transactions

This item allows Key-Pro software to access the KeyWatcher and gather all transactions since the last time transactions were gathered. The transactions that are gathered will be able to be viewed in the Transactions window. To Get Transactions, follow these steps:

- 1) Select **Get Transactions** at the KW Functions window. The following will be displayed:



- 2) When the software has finished gathering transactions, the Gathering Transactions window will close. If there are no transactions to be gathered, a message indicating this will be displayed.

All the transaction that are gathered will be displayed in the transactions window. The following table describes the different color indications for the transactions displayed in the transaction window.

Color	Description.
Yellow	Standard transaction.
Orange	Alarm transaction.
Blue	Optional "Note" associated with transaction.

Continued on the following page.

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In addition to the optional “Note” transaction being blue, the user may select the Blue transaction and a KW Note Transaction window will be displayed. This window will give detailed information pertaining to the “Note” transaction. The following window is an example of the KW Note Transaction window:

The screenshot shows a window titled "KW Note Transaction" with a close button. It is divided into two main sections. The left section, labeled "Key Information", contains fields for "Key Remove" (empty), "Key No" (4), "Key Name" (KEY0004), "User" (Morse Watchman), and "Date" (05/01/01...14:14:25). The right section contains fields for "Work Order#" (A6551), "Note" (AC Not Operating), and "Comment" (Tenant complaining only blows warm air.).

Clear Screen

This item allows the user to clear the transaction window of all the transactions currently being viewed. This will also occur each time the software is closed and executed.

Note: If an alarm exists when the Get Transaction function is performed, the alarm will be displayed in the Transaction window and a tone will sound on the computer indicating that an alarm occurred. Select Acknowledge Alarm to indicate that the alarm has been observed. The following shows an expanded view for the Acknowledge Alarm button.

The screenshot shows a control panel with several buttons: "Lock Window", "Clear Screen", "Acknowledge Alarm", "KW Functions", "Transactions" (highlighted with a yellow border), and "Reports". A yellow box with the text "ALARMS EXIST!" is displayed in the center. At the bottom, a status bar shows the date "06/01/2001" and the time "2:17 PM".

Lock Window (Unlock Window)

This item allows the user to keep the program up and running without leaving it vulnerable to unauthorized personnel. To activate this feature, select Lock Window. To **Unlock Window** when it is in the Lock mode, select **Unlock Window**. If the password system is enabled, the user will be required to enter a login. This feature is not available if the password is not required. See PC Configuration section to enable passwords.

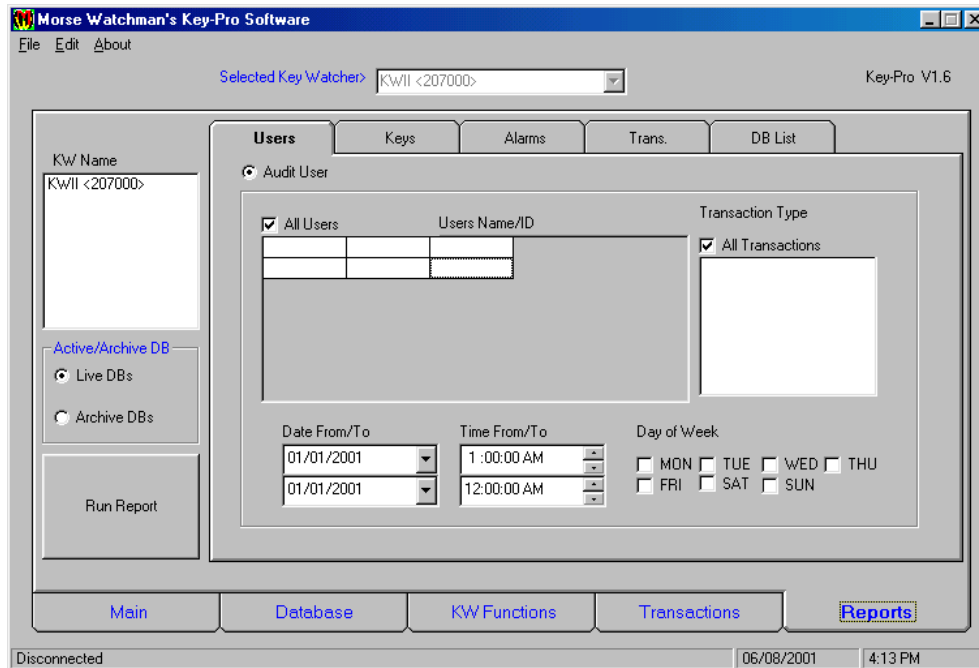
SECTION

VI

REPORTS

REPORTS

The **Reports** window allows the user to generate reports based on transactions that have been gathered. There are many types of reports that may be set to your specifications. The best way to get acquainted with the different types of reports is to generate some reports. This will allow you to determine what reports you will want to generate on a regular basis. Please keep in mind that you should **Get Transactions** prior to generating a report. This will assure the reports that are generated will be accurate and current. The items in this window are setup with five internal windows: Users, Keys, Alarms, Transactions, and Database Listings. You may generate reports on either Live DBs or Archive DBs for any KW Name. This section will describe each item.



Generating Report (Live DBs)

To generate a report described in this section, follow these steps:

- 1) Select the **Reports** tab and then select the **KW Name** for which you would like to generate the report.
- 2) Select **Live DBs**.
- 3) Select the report that you would like to generate and then select **Run Report**.
- 4) When the report has finished you can select **Print Report** or **Exit**.

Generating Report (Archive DBs)

To generate a report described in this section, follow these steps:

- 1) Select the **Reports** tab and then select the **KW Name** for which you would like to generate the report.
- 2) Select **Archive DBs**.
- 3) Select the **Archive** under KW Name to which the report will be generated.
- 4) Select the report that you would like to generate and then select **Run Report**.
- 5) When the report has finished you can select **Print Report** or **Exit**.

USERS

This section allows the user to generate an Audit User report.

Audit User

This item allows a report to be generated based on a user. The report may be generated on; all users, a specific user, all transactions, or specific transactions. Any transaction that pertains to a user may be selected. This report can also be generated for a specific time/date period.

KEYS

This section allows the user to generate an Audit Key, Inconsistent Key Return, Key Inventory, or Keys In Use/Overdue report.

Audit Key

This item allows a report to be generated based on the Keys / Users. The report may be generated on; all keys / users or a specific key / user, or any combination. Keep in mind that you must select key(s) and user(s) when generating this report.

Inconsistent Key

This item allows a report to be generated based on Keys that are removed by a user and returned by a different user.

Key Inventory

This item allows a report to be generated based on Keys that are currently in the KeyWatcher. This report will show each key currently in the KeyWatcher and the location the key is in.

Key In Use/Overdue

This item allows a report to be generated based on Keys In Use. It will also indicate if a key that is out of the system is overdue.

ALARMS

This section allows the user to generate an Alarms Transaction report.

Alarms Transaction

This item allows a report to be generated based on Alarms. The report may be generated on all alarms or specific alarm(s). This report can also be generated for a specific time/date period.

TRANS.

This section allows the user to generate a Transaction report.

All Transactions

This item allows a report to be generated based on Transactions. The report may be generated on all transactions or specific transaction(s). This report can also be generated for a specific time/date period.

DB LIST

This section allows the user to generate Database Listings for all items programmed. These reports can also be set to generate in any preferred order. Select the gray section above the column and it will sort in alphabetical or numerical order. When the report is generated, this is the order it will be listed.

Summary List of Users

This item allows a report to be generated that shows the users. The report may be generated on all or specific users. You may also select certain access levels to generate the report.

Detailed List of Users

This item allows a report to be generated that shows the users and all the keys that each user can access. The report may be generated on all or specific users. You may also select certain access levels or specific time zones to generate the report.

List of Keys

This item allows a report to be generated that shows the keys. The report may be generated on all or specific keys. You may also limit the report to generate only Dual or Triple Access keys.

Detailed List of Keys

This item allows a report to be generated that shows a list of keys. This report will also indicate which users have access to each key. The report may be generated on all or specific keys. You may also limit the report to generate only Dual or Triple Access keys.

List of Groups

This item allows a report to be generated that shows the groups. This item is specific to the KeyWatcher II system.

List of Time Zones

This item allows a report to be generated that shows the time zones.

NOTES (OPTIONAL)

This section allows the user to generate a report based on the optional "Notes" feature.

Notes By Key

This item allows a report to be generated based on Keys removed and returned using the optional "Notes" feature.

Notes By User

This item allows a report to be generated based on a user that removed and returned keys using the optional "Notes" feature.

Notes By WorkOrder#

This item allows a report to be generated based on a WorkOrder# entered when keys were removed and returned using the optional "Notes" feature.

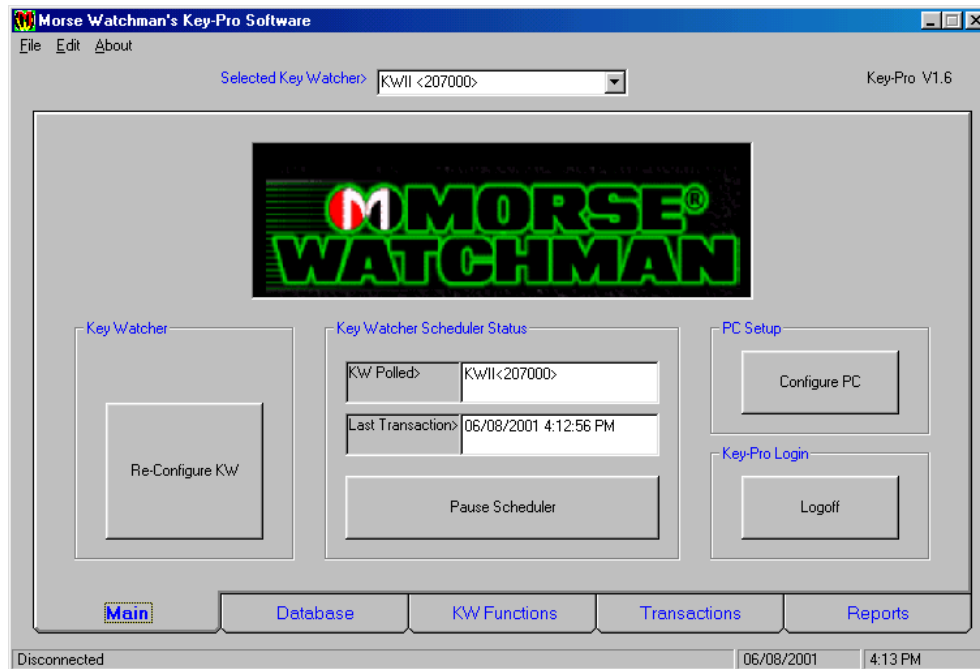
SECTION

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MAIN

MAIN

The Main window contains items that pertain to the configuration and setup of the software. The items in this window are setup in five categories: KeyWatcher, KeyWatcher Scheduler Status, PC Setup, Key-Pro Login, and Selected KeyWatcher. This section will describe each item.



KeyWatcher

This section allows the settings for each KeyWatcher to be changed. This is accomplished by selecting Re-Configure KW with the Selected KeyWatcher to be re-configured. The Add New KeyWatcher function in the Configuration section explains these items.

KeyWatcher Scheduler Status

This section indicates the KeyWatcher that was last polled and the time of the last poll. The user may also perform the Pause Scheduler feature. When the scheduler is paused, it will change to Resume Scheduler indicating the scheduler has been paused. Select resume Scheduler to enable automatic transaction gathering. This is helpful for users that have transaction gathering set to automatic and do not want interruption while using the software.

PC Setup

This section contains the Configure PC function. This is described in the PC Configuration section.

Key-Pro Login

This item allows the user to keep the program up and running without leaving it vulnerable to unauthorized personnel. To activate this feature, select **Logoff**. To **Login** when it is in the Logoff mode, select **Login**. If the password system is enabled, the user will be required to enter a login. This feature is not available if the password is not required. See PC Configuration section to enable passwords.

Selected KeyWatcher

This section shows the current KeyWatcher selected and allows the user to change the current KeyWatcher that is selected.

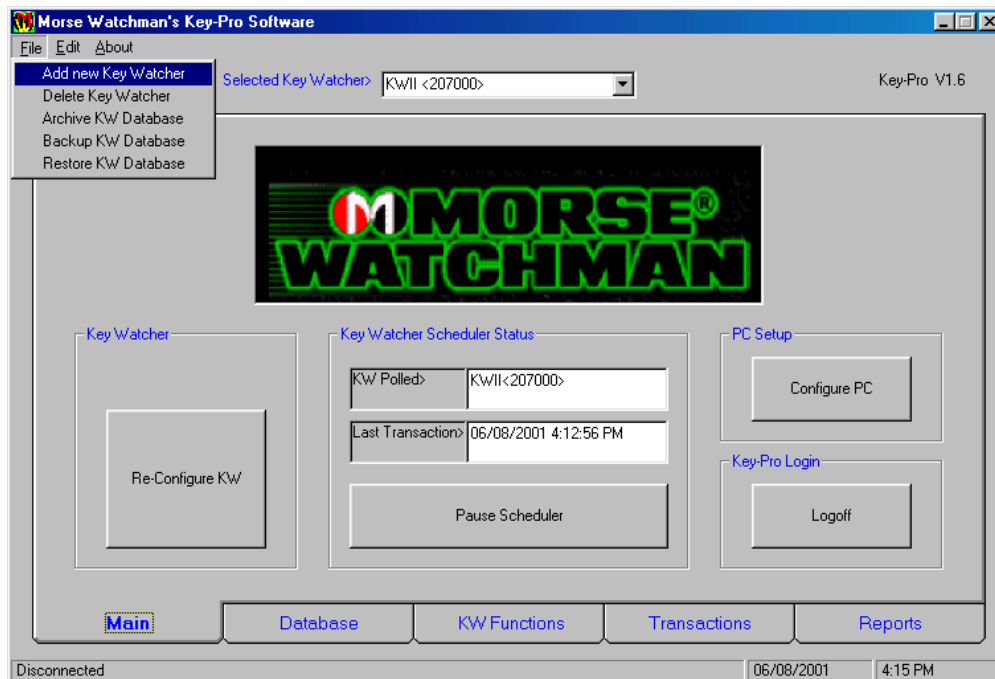
SECTION

VIII

FILE MENU

FILE MENU

The File Menu contains items that pertain to the KeyWatcher configuration and Database. This section will describe each item under the File Menu.



Add New KeyWatcher

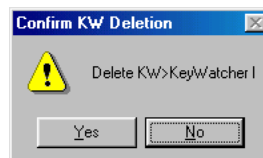
This item allows the user to select the KeyWatcher System, Communication Method, and Transaction Gathering frequency. The KeyWatcher may be reconfigured again at anytime. This is described in the Configuration section.

Add New KeyWatcher function **MUST** be performed in order for the software to recognize a KeyWatcher.

Delete KeyWatcher

This item allows a KeyWatcher to be deleted from the software. Please note that all programming, reports, and transactions will be deleted. To Delete KeyWatcher, follow these steps:

- 1) Select the KeyWatcher you would like to delete at the Main window and then select **Delete KeyWatcher** under the **File** menu. The following will be displayed:

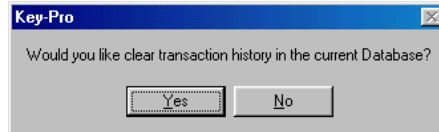


- 2) Select **Yes** and the KeyWatcher will be deleted. Select **No** to cancel.

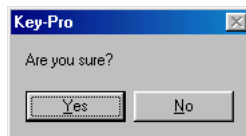
Archive KW Database

This item allows the user to archive all transactions currently in the database. It is useful to store information in the directory of the KeyWatcher for retrieval again at a later time. This feature will clear all the transactions currently in the database. You may still generate reports on an Archived Database in the Reports window. To Archive KW Database, follow these steps:

- 1) Select the KeyWatcher you would like to Archive KW Database for at the Main window and then select **Archive KW Database** under the **File** menu. The following will be displayed:



- 2) Select **No** and an archive will be created for the transactions currently in the database for the KeyWatcher selected. The transactions will also stay in the current database.
Select **Yes** and the following will be displayed:



- 3) Select **No** and an archive will be created for the transactions currently in the database for the KeyWatcher selected. The transactions will also stay in the current database.
Select **Yes** and an archive will be created for the transactions currently in the database for the KeyWatcher selected. Reports may still be generated on the information in the Reports window for the archive. It is stored under the date the archive was performed.

Backup KW Database

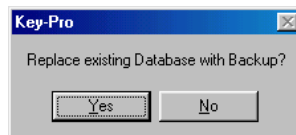
Allows the user to backup the database (current programming). To Backup KW Database, follow these steps:

- 1) Select the KeyWatcher you would like to Backup KW Database for at the Main window and then select **Backup KW Database** under the **File** menu. The backup will be created.

Restore KW Database

Allows the user to restore a database that was previously backed up. To Restore KW Database, follow these steps:

- 1) Select the KeyWatcher you would like to Backup KW Database for at the Main window and then select **Restore KW Database** under the **File** menu. If no backup exists, a message indicating that will be displayed. The following will be displayed:



- 2) Select **No** to cancel. Select **Yes** and the backup will be restored.

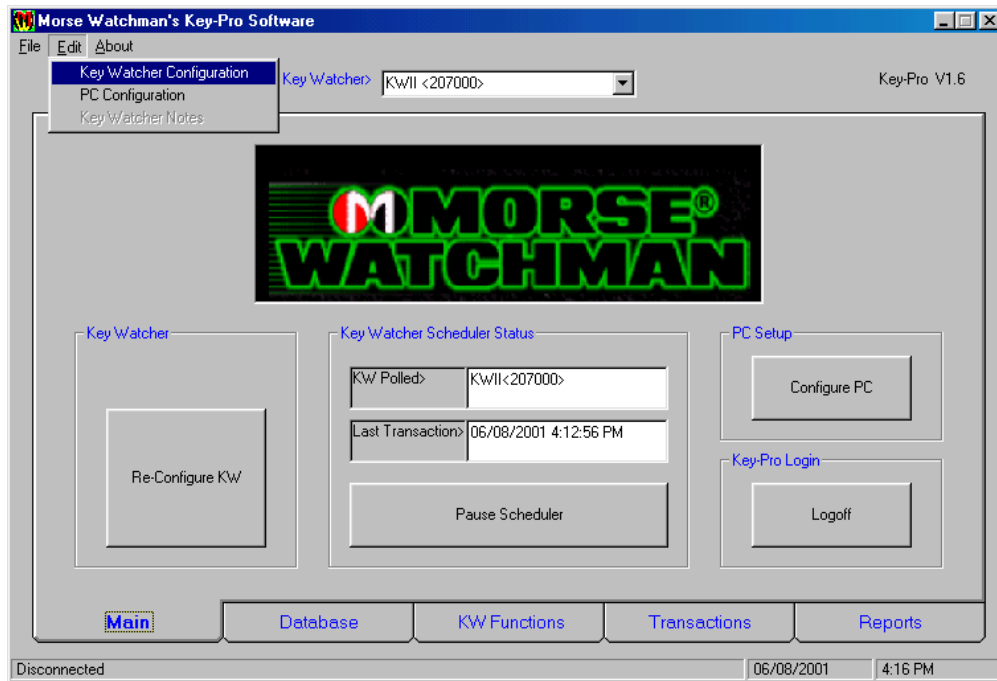
SECTION

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EDIT MENU

EDIT MENU

The Edit Menu contains the KeyWatcher Configuration and PC Configuration functions.



KeyWatcher Configuration

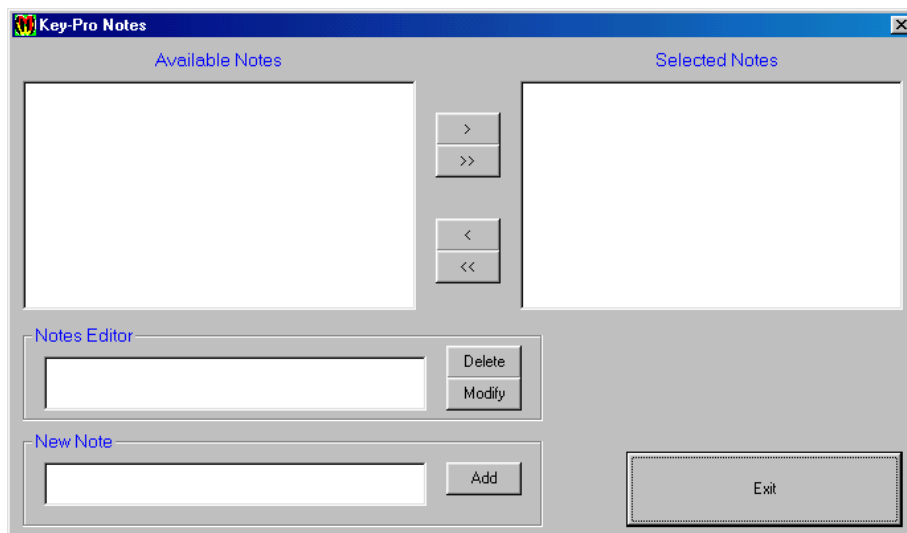
This function allows the settings for each KeyWatcher to be changed. Add New KeyWatcher function in the Configuration section explains these items.

PC Configuration

This function allows the configuration of the PC to be changed. This is described in the PC Configuration section.

KeyWatcher Notes (Optional)

This option allows the user to assign "Notes" that will be utilized as a reason keys are being removed and returned from the KeyWatcher. Up to 1,000 "Notes" may be added. Key-Pro Notes are only available for use with the KeyWatcher II system and will only apply when the keys are removed and returned using the software. To access Key-Pro Notes, Select **KeyWatcher Notes** under the **Edit** menu. The following will be displayed:



Add Notes

This item allows a note to be added. To Add Note, follow these steps:

- 1) Enter the New Note and select **Add**.

Delete / Modify Notes

This item allows a note to be deleted or modified. To Delete / Modify Notes, follow these steps:

- 1) Select the Note to be deleted or modified from the Available Notes list.
- 2) If the Note is to be deleted, select **Delete**.
If the note is to be modified, change the note and select **Modify**.

Available / Selected Notes

These items determine the notes that are available or selected. Available notes will not appear as a choice during key removal and key return. Selected notes will appear as a choice during key removal and key return. To Select Notes, follow these steps:

- 1) Available notes may be moved back and forth by selecting the arrows. The single arrow allows one note to be selected and moved to the other side. The double arrow allows all the notes to be moved to the other side.

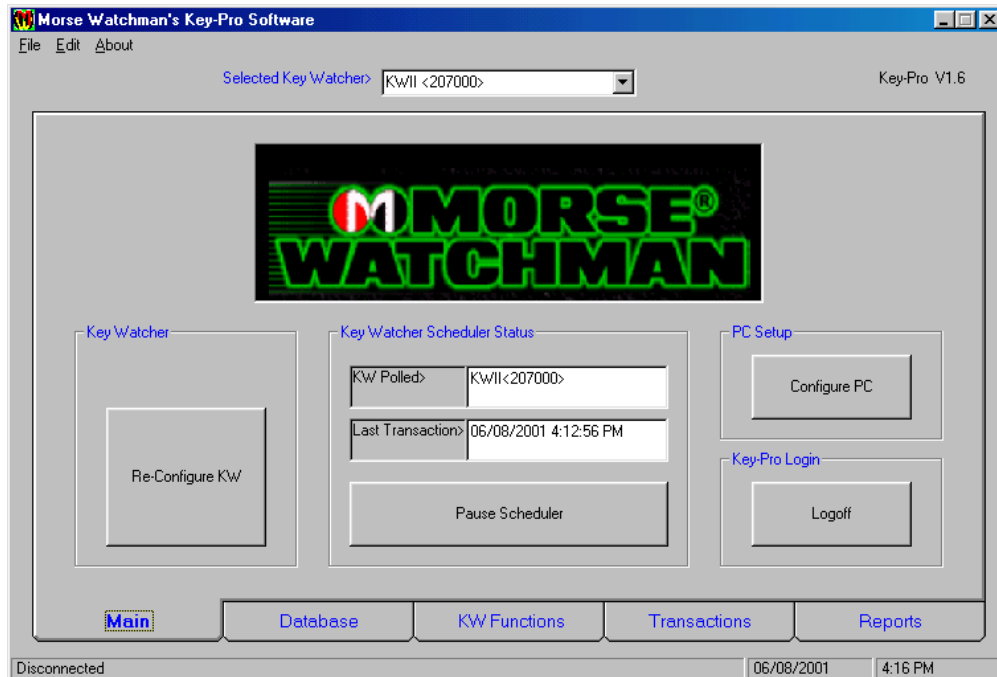
SECTION

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ABOUT MENU

ABOUT MENU

The About Menu provides information about the software.



About

This function allows the user to see the Key-Pro software version that they are running. To use the About function, follow these steps:

- 1) Select **About**. The following will be displayed:

